

Schedule L: VEHICLE CONTROL POLICY – REVISED 2024

Winkleigh Co-operative Housing Corporation

Since the purpose of Winkleigh Co-operative Housing is to provide affordable housing in a comfortable environment for its members, vehicles must not be allowed to create a nuisance or a hazard for the members. For the purpose of this policy, the term “vehicle” shall be construed to include cars, vans, trailers, tent trailers, boats on trailers and all such four-wheeled conveyances and motorcycles.

- 1) Speed limit is 10kms per hour.
- 2) Parking will not be permitted in the fire lane, on the lawn, grassy areas or on the walkway. Our laneways are classified as fire lanes and must be kept clear at all times. Members are responsible for ensuring their guests park in the appropriate areas.
- 3) There are no designated parking spots, with the exception of the co-op office space and any marked handicapped spaces, if designated. **NO more than TWO VEHICLES PER HOUSEHOLD** outside of the garage, may be kept on the co-op property. Trailers, tent trailers, boats on trailers and all such four-wheeled conveyances and motorcycles must be kept in the garage.
- 4) Should another household give up their driveway for you to use, they must provide written confirmation to the co-op office indicating this.
- 5) The co-op office parking spaces are to be kept open between the hours of 9am and 6pm. Vehicles parked in those spaces during these times on open offices days may be ticketed.
- 6) All vehicles belonging to a unit must be registered with the co-op office. It is the member’s responsibility to update the office of any change in vehicle information. Vehicles of long-term guests must also be registered with the co-op office and will be included in the stated unit allotment of cars.
- 7) All vehicles driven or parked on co-op property will be licensed and insured to the same standards as required for operation on municipal roads or highways. **Vehicles not fit to be driven on the open road must be parked in the member’s driveway or garage.** They may be parked in the driveway for a maximum of 90 days. After 90 days these vehicles will be towed and removed from the co-op property. No written notice regarding towing will be given after the 90-day period.
- 8) Vehicles that are unlicensed, or have expired plates/stickers, are not be parked in the “Authorized Parking” area at any time. If an unlicensed vehicle, or in-operatable vehicle is parked in the “Authorized Parking” area, it will be ticketed and/or towed (at the owner’s expense).
- 9) Only minor maintenance of vehicles may be performed on co-op property. Major repairs such as motors, transmissions, or bodywork are not permitted. No car repairs are to be done in visitor parking unless it is an emergency repair. Oil spills should be cleaned up immediately.

- 10) Any vehicle in contravention of the Dangerous Goods Act or City By-Laws regarding hazardous or dangerous materials is prohibited.
- 11) Any vehicle containing accessible materials or tools that the Board of Directors considers dangerous to any member or their children is prohibited.
- 12) Commercial vehicles greater than 1Ton may not be parked on co-op property.
- 13) Only one (1) vehicle from a unit can be parked in the “authorized parking” area. Any additional vehicles must be parked on the street.
- 14) Vehicles that are parked and have not moved from the “authorized parking” area for 7 consecutive days, without notifying the co-op office, must be removed completely from the co-op’s common areas, and shall not return to the co-op common areas without board approval. If the vehicle is not removed from the authorized parking area, it may be ticketed and/or towed at the owner’s expense.
- 15) Commercial/Work vehicles are permitted to be parked in the driveway only and must be no bigger than a “residential vehicle” – no box trucks, trailers etc. that would create a hazard for members, by extending over the walkway and/or obstructing the view of other members trying to exit their driveway.

Board Approved: April 16, 2024

Membership Approved: April 30, 2024