# Memo for Members ~ November 28, 2019

Housing Charges are due Monday December 2<sup>nd</sup>

## **Meeting Reminder**

The Annual General Members Meeting is Tuesday December 3rd at 7pm in the Park Hall. Approval of the Audit and Board Elections will take place.

# **Co-op Office / Maintenance Holiday Hours**

The office will be closed on Monday December 23rd<sup>h</sup> and will re-open on Thursday January 2<sup>nd</sup>. Housing charges are due on the 2<sup>nd</sup>. If you choose to leave payment or any correspondence in the office mail slot, please put it into a ziplock bag to prevent any possible water/ moisture damage from rain and snow. Should you have a maintenance emergency during this time, please call the on-call cell 905-975-7819.

#### Hall Rentals

We have several hall rentals this month, so here are just a few friendly reminders

- Members should not be engaging the guests attending a function at the coop, unless there is a serious health or safety concern.
- If there is an issue with another member's guest's actions or behaviour, you should be dealing directly with the member, not the guests.

Members renting the hall

- Remind guests about the co-op's parking rules
- Ensure all garbage is removed and taken back to your unit
- Be mindful of noise levels when coming and going from the hall

### Christmas Fun!

Kids are invited to colour the Christmas pages and bring them in to the co-op office to be displayed. Drop them off and pick up a little treat.

Thank you for your co-operation Management





