

# Memo for Members ~ September 20, 2022

## Annual Unit Inspections

Annual unit inspections will start in October. Members will be given a blank form to complete before their inspection date to note anything that may need attention. A notice will be sent to each unit the week prior to your scheduled time.

	<b>LEGGETT</b>
Mon Oct 3	units 1 - 4
Wed Oct 5	units 5 - 8
Fri Oct 7	units 9 - 12

Wed Oct 12	units 13 - 16
Fri Oct 14	units 17 - 114

Mon Oct 17	units 116, 118
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	<b>LIMERIDGE</b>
Mon Oct 17	units 1 and 2
Wed Oct 19	units 3 - 6
Fri Oct 21	units 7 - 10

Mon Oct 24	units 11 - 14
Wed Oct 26	units 15 - 18
Fri Oct 28	units 19 - 22

Mon Oct 31	units 23 - 26
Wed Nov 2	units 27 - 30
Fri Nov 4	units 31 - 34

Mon Nov 7	units 35 - 38
Wed Nov 9	units 39 - 42
Fri Nov 11	units 43 - 46

Mon Nov 14	units 47 - 50
Wed Nov 16	units 51 - 54
Fri Nov 18	unit 55 & Park Hall



## Office Changes

Management's position with the Network is changing slightly this month and they will be overseeing 2 co-ops in Hamilton. This means that Kelly will be onsite Tuesdays and Wednesdays and Amanda, the new Administrative Assistant will be here on Mondays and Fridays. The office will now be closed on Thursdays.



Shem, our maintenance staff is on-site Mondays, Wednesdays and Fridays.

## Book Exchange

Starting the first week of October, we will be having free book & magazine exchange set up in the park hall. Members and co-op kids (with their parents' permission) can donate and take books as needed. Books for adults and kids are welcome! Thanks to some of our wonderful members for getting this started!



## Service Calls

For hot water tank related issues please call Reliance at 1-866-735-4262  
For furnace/air conditioner related issues please call Reliance at 1-888-837-1451



Thank you for your co-operation.  
Management