## Memo for Members ~ November 15, 2017

New Website ~ The new co-op website is here! Members will be able to make maintenance work order requests online and submit them directly to the office. Copies of our by-laws and policies as well as the latest general member correspondence (newsletters, calendar, notices etc.) are all there for you to access. http://winkleighcooperativehousing.weebly.com



External Maintenance ~ Members are reminded that they are responsible for the upkeep of the outside of their unit. Driveways should not be used to store items. Overgrown bushes, plants and weeds at the front and back of the units should be trimmed. Garbage and Recycling bins should not be kept at the front of the units. The area on the other side of your fenced backyard is not to be used for storage. Toys and bikes should be put in the garage or backyard when not in use.

Park Hall Makeover ~ The Park Hall is getting a makeover! The walls have been patched and freshly painted. New blinds will be going in and the floors will be stripped and waxed. In order to keep the walls looking good, sticky tack only will be provided for members to use to hang their decorations. Tape, staples and thumb tacks are NOT to be used.



Office Closed Day  $\sim$  The office will be closed on Thursday November  $23^{rd}$  so staff can attend the Landlord Tenant Board.

Parking ~ We are still having an issue with visitors not being able to use the visitor's parking spaces because members are parking their vehicles there. The co-op bylaws state that no more than 2 vehicles per household may be kept on co-op property. If you have a second vehicle, you must park it in the garage. Vehicles of long term guests must be registered with the co-op. There is also no parking in the laneway, this includes the spot at the bottom of your driveway.

Just A reminder.

**Bulk Garbage Reminders** ~ If you have an item for bulk garbage pick up, you must contact the city at 905-546-2489 to arrange for pick up *prior* to putting the item out to the curb. The city requires at least 7 days notice for pick up. Items for pick up on the Friday morning should go out to the curb no early than 7pm on the Thursday prior.

Thank you for your co-operation