

# Memo for Members – July 16, 2020

## Co-op Exterior

Please remember to pick up after your dog. There has been an increasing amount of dog poop left on the grass areas between units and along Limeridge.



There has been an increase in the amount of litter around the co-op grounds. Children are reminded to take any garbage, wrappers etc. back home to throw out. Thank you to those members that have gone out and picked up garbage.

## Railing Damage

The new white railing leading up to the park hall is being damaged by kids playing climbing and swinging on it. We understand that there isn't much for children to do outside here, but please remind them that the railings and fences are not be climbed on.

## Site Update ~

The office will be closed for staff holidays July 20 – 23<sup>rd</sup>, Aug 4 – 6<sup>th</sup> and 24 – 25<sup>th</sup>. Non-urgent messages can be left on the office phone and will be checked when the office re-opens. Access to email will be very limited. Mitch in unit #19 will have the on-call cell phone for maintenance emergencies only in July and Derek in August. The Director on Call will also have the shed key.



Communication with the office through email and phone is encouraged. If you must come to the office in person, please call ahead first. This will ensure that we limit any unnecessary contact between members. Masks are encouraged for anyone visiting the office. Current on-site office hours are Mondays 11-530, Tuesdays 9 -630, Wednesdays 9 -530 & Thursdays 10-130.

Housing charges payments by Tenantpay or cheques is preferred. If you must pay be debit, you will need to make arrangements with staff ahead of time.

Extra cleaning and sanitizing of office, meeting room and commonly touched surfaces will take place. Management has been ordering supplies to make sure we can carry these out efficiently.

Hall rentals remain suspended due to the group gathering limitations. Members may tentatively book dates for August onwards, but should the restrictions not be lifted, the booking will be cancelled.

If you have been ill, have travelled, or been exposed to anyone with covid-19, we ask that you refrain from coming to the office or having maintenance attend your unit.

Thank you for your co-operation,

Stay Safe

Management