



## Memo for Members ~ December 20, 2018



### 2018 – 2019 Board of Directors

Pam Bess #44 – 960	President
Derek Smith #24 – 960	Vice President
Megan Griffiths #43 – 960	Treasurer
Stacy Townsend #5 – 960	Corporate Secretary
Mitch Price #19 – 960, Gerry Bates #16 – 960 & Cassandra Jones #42 - 960	

### Service Calls

If you have an issue with your furnace please call Reliance at 1-888-837-1451. For hot water tanks, please call Reliance at 1-866-735-4262. Service calls are covered under the co-op's protection plan with them. If you have any trouble, please contact the office, or the on-call cell during closed office hours.



### Co-op Office / Maintenance Holiday Hours

The office will be closed on Monday December 24<sup>th</sup> and will re-open on Wednesday January 2<sup>nd</sup>. **Housing charges are due on the 2<sup>nd</sup>.** If you choose to leave payment or any correspondence in the office mail slot, please put it into a Ziplock bag to prevent any possible water/ moisture damage from rain and snow. Should you have a maintenance emergency during this time, please call the on-call cell 905-975-7819. Those with post dated cheques already in the office, please note that the deposit will be made on Thursday January 3<sup>rd</sup>. Late Charges will apply to any unit that has not paid by Tuesday January 8<sup>th</sup>



Have a safe and happy holiday!

Thank you for your co-operation  
Management