

# Memo for Members ~ December 20, 2017

**Housing Charges** ~ January's housing charges are due on *Tuesday January 2<sup>nd</sup>*. Those with post dated cheques already in the office, please note that the deposit will be made on Thursday January 4<sup>th</sup>. Late Charges will apply to any unit that has not paid by Monday January 8<sup>th</sup>



**Walkways** ~ When notices were being delivered last week, it was noted that a number of units did not properly clear their walkways and steps of snow and ice. It is the member's responsibility to ensure that their walkway is properly cleared and salted. Members will be liable for any injuries or accidents that occur on their walkways as a result of failure to clear the snow.

**Parking** ~ Members are reminded that there is **NO** parking in the laneways as this is the fire route and is against city by-law 01-217. The city by-law department has our co-op on its radar and will be routinely checking for parking violations. New signs are being ordered and will be installed after the holidays. There is also **NO** double parking in the visitor's lot between unit's #10 & #11 at 960 Limeridge. If you have more vehicles than you do room in your driveway and garage, you must park on Limeridge.



If you are renting the hall, it is important that you remind your guests of the parking rules so they do not get ticketed.



**Meeting** ~ The Co-op's Annual General Members' Meeting was held on Tuesday December 12<sup>th</sup>. Out of 133 members, only 28 members attended. Members are reminded that part of their obligation in living in a co-op is attending all general members meetings. At this past meeting, the audited financial statements were presented. These outline how the co-op spent your money and what the co-op's financial position was at the end of its fiscal year. Elections for the Board of Directors was also held. Re-elected to the board was Mitch Price and Stacy Townsend. Filing in the 3<sup>rd</sup> vacant position is Gerry Bates.

**Office Holiday Hours** ~ Just a reminder that office will be closed on Friday December 22<sup>nd</sup> and will reopen on Tuesday January 2<sup>nd</sup>. Zibi will also be away during this time. Should you have a maintenance emergency during this time, please call the on-call cell 905-975-7819.

Thank you for your co-operation.

Have a safe and happy holiday

